

**RECORD OF DECISION TAKEN UNDER SCHEME
OF DELEGATION BY MEMBER OF SENIOR
MANAGEMENT TEAM IN CONSULTATION WITH
PORTFOLIO HOLDER/COMMITTEE CHAIRMAN**



SMT Member:	Jennifer Mullin
Service Group:	Neighbourhoods & Development
Portfolio Holder/Chairman:	Councillor Matthew Thomlinson
Portfolio/Committee:	Finance

Subject: Replacement of hand held tools and equipment.

Decision: Virement of budget to enable purchase of hand held equipment and an increase to the budget in future years to fund an ongoing replacement programme.

Details and Reasoning:

Background
The Council has a 58 items pieces of powered hand held tools and equipment which are utilised by staff at Neighbourhood Services. In order to minimise exposure to hand arm vibration this equipment must be replaced on a regular basis.
Currently there is not a replacement programme or budget for this equipment and replacement has been carried out on an ad hoc basis as and when funds have been made available. The last occasion was in February 2017 when hedge cutters and blowers were purchased. A large proportion of the equipment is now in need of replacement as soon as possible.

Details & Proposals
A replacement programme has been devised which allows for regular replacement of the equipment over future years. This has been formulated to allow regular replacement each year. It will require an increase in revenue budget of £8,000 per annum. However in 2019 / 20 a one-off virement of £15,000 is required to address immediate issues relating to equipment, which in some cases is now 7 – 8 years old and requires immediate replacement.

Wider Implications (including Financial, Legal, Equality and Risk):

Financial – There is a large forecasted underspend for the overall position of the Council in 2019/20. Therefore budgets can be vired from certain revenue budgets to meet the £15,000 cost for 2019/20. Going forward, an increase in revenue of £8,000 per annum will be required to allow the replacement programme to be introduced. This will be reflected in the updated Medium Term Financial Strategy for 2020/21 onwards.


Equality – None

Risk -.Should the Council not replace the equipment we will be increasing the risk to our staff of exposure to hand arm vibration syndrome and future health risks.


Report attached?
Exempt from publication?
If exempt, give reason(s):

No
No


Signed:


Date: 4/10/19

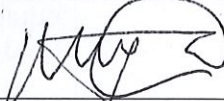
Financial Management


Date: 4/10/19SM

Legal Services


Date: 04/10/19SM

SMT Member


Date: 4/10/19

Portfolio Holder/
Chairman

Publication Date (DST use):

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Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION